



Pasco County Title 1 School Level
Parent and Family Engagement Plan 2024-2025

Learning Lodge Academy

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

What is Required:

Assurances: We will:

- Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.

- X Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.

- X Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.

- X Involve parents in the planning, review, and improvement of the Title I program.

- X Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.

- X Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.

- X Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.

- X Coordinate with other federal and state programs, including preschool programs.

- X Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: *Kerrie L. Cuffe*

Date: Apr 16, 2024

Pasco County Title 1 School Level
Parent and Family Engagement Plan 2024-2025

Learning Lodge Academy

EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

- 1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.**

Describe the method in which parents were involved	All parents were given the opportunity to review the 2023-2024 Parent and Family Engagement Plan using an electronic form sent in our monthly school newsletter on March 1, 2024. We also invited families to attend an in-person input meeting held on April 9 th , 2024. Parents gave input on what should continue, what should be revised and what should be added. Notes were documented by LLA staff. For those parents who participated virtually, their feedback was collected on a Google Form and reviewed by school staff.
Date of meeting to gather parent input for Comprehensive Needs Assessment	March 1 - April 9, 2024
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	March 1 - April 9, 2024

**Evidence of the input gathered and how it was/will be used should be uploaded to Title I Crate.*

- 2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.**

How were parents invited to develop or revise the compact?	All parents were given the opportunity to review the 2023-2024 Parent and Family Engagement Plan using an electronic form sent in our monthly school newsletter on March 1, 2024. We also invited families to attend an in-person input meeting held on April 9 th , 2024. Parents gave input on what should continue, what should be revised and what should be added. Notes were documented by LLA staff. For those parents who participated virtually, their feedback was collected on a Google Form and reviewed by school staff.
Date of parent meeting to develop or revise the compact	March 1 - April 9, 2024
What communication methods will be used between teachers & parents as well as school & parents?	Communication methods between teachers and parents will include but are not limited to: face-to-face conferences, phone conferences, Seesaw and student planners. Communication methods between the school and parents will include but are not limited to: monthly newsletter, social media (Seesaw, Facebook, school website), School Cues emails, face-to-face conferences, school events (PTO, events/meetings, GB meetings, school sponsored events), and phone calls.
Elementary schools are required to hold at least one face to face conference with parents. Explain your process?	A parent meeting will be held during Open House in September.

Pasco County Title 1 School Level
Parent and Family Engagement Plan 2024-2025

Learning Lodge Academy

**A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

**Evidence of the input should be uploaded to Title I Crate.*

3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

What information is provided at the meeting? How are parents notified of the meeting?	Parents will be provided information about Title 1 eligibility & requirements, school compacts, improvement plans for the 2024-25 school year, and the proposed parent involvement activities/events. Parents will be notified of the meeting via the school newsletter, Campfire Chronicle (September Edition) in addition to an event invite and social media postings.
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	A tentative date for the parent meeting is September, 2024 from 5:00 – 7:00 pm. To plan the meeting, staff will review requirements, check in with the District Program Coordinator, gather materials, prepare a presentation, and share the presentation and applicable resources.
How do parents who are not able to attend receive information from the meeting?	Staff will be asked to engage parents in conferences to share information and request signatures on Home-School Compacts throughout the remainder of the school year.
How are parents informed of their rights?	Parents Right to Know is included in the Annual Title I letter that should be sent home at the beginning of the year- can be found on SharePoint and Title I Crate

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	District ESOL Parent and Family Engagement Teacher
Title IX-Homeless	SIT Liaison, Social Workers
Preschool Programs	Little Lodge Academy Pre-School
IDEA/ ESE	FDLRS, ESE Support Facilitators
Migrant	NA
Other	NA

Pasco County Title 1 School Level
Parent and Family Engagement Plan 2024-2025

Learning Lodge Academy

5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Allocation	\$4000
Explain how these funds will be used this school year	Funds will be used to support events and activities to engage parents. Funds will purchase materials, resources, and food as required by the activities and as reasonable, allowable, and acceptable. Funds will also be used to provide \$25/hr stipends to teachers to attend after hours parent engagement activities. Planners will be purchased for all students to enhance the home to school communication connection. The planner also keeps students on track with their assignments and activities as well as helps to build character, self-esteem and living a healthy life.
How are parents involved in deciding this?	Parents provided input during the parent input meeting on April 9, 2024 as well as through surveys that were sent to families to collect feedback on how Title 1 engagement funds should be spent.
How did you document parent input?	Parent input is available from the March - April 2024 surveys and meeting notes. Additional input will be collected when appropriate.

Pasco County Title 1 School Level
Parent and Family Engagement Plan 2024-2025

Learning Lodge Academy

6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
 - Think of Family Engagement as a strategy to reach the goal of student achievement
 - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

<u>Building Capacity of Families</u>								
				When applicable, indicate the services you will provide to families.				
				T r a n s p o r t a t i o n	L i g h t R e f e r e n t s	C h i l d r e c a r e	T r a n s l a t i o n	
SuP goals	Title/Description of Strategy	How will this impact student achievement?	When will this occur?					How will this support learning at home?

Pasco County Title 1 School Level
Parent and Family Engagement Plan 2024-2025

Learning Lodge Academy

By Spring 2025, we will increase 3 percentage points of 3rd - 8th grade students who will be proficient in ELA as measured by the statewide assessments. (Goals will be adjusted based on results of Spring 2024 Assessments if needed)	One School One Book program – All students and staff will read a book (TBD) and engage in the One School One Book program.	Families will be reading along with their children to model good reading habits. Activities will be provided that will deepen the students' understanding of the story as they practice learned skills.	Tentative start date: October 2024.		X		X	This will improve the home to school connection as all families will read the same book and participate in activities tied to the story as a school community.
	Book Fairs: Fall - Books and Breakfast Spring – Morning Muffins Literacy Night	Encourage the love of reading by learning how to select "Good Fit Books." Students will read more and perform well. Families will participate in activities that touch on reading and writing to deepen understanding of standards with hand-on activities.	Fall: Week of TBD Spring: Week of TBD Date: TBD		X X			Families will help their children pick out books to read at home. Parents will better understand expectations & standards to reinforce concepts, strategies, and skills with students across content areas.
By Spring 2025, we will increase 2 percentage points of 3rd-8th grade students who will be proficient in Mathematics as measured by the statewide assessment. (Goals will be adjusted based on results of Spring 2024 Assessments if needed)								
	STEM Nights – All families will be invited to STEM nights where they will participate in science, technology, engineering, and math activities tied to a specific theme.	Families will participate in activities that touch on math, science, engineering, and technology to deepen understanding of standards with hand-on activities.	Date TBD		X	X		Parents will better understand expectations & standards to reinforce concepts, strategies, and skills with students across content areas.

Pasco County Title 1 School Level
Parent and Family Engagement Plan 2024-2025

Learning Lodge Academy

Both Goal 1 & 2	State Assessment Parent Information Night	Parents will learn about statewide testing schedules, retention requirements, and the test design. Students will be better prepared for testing and therefore perform at higher levels.	April 2025 – exact date TBD		X			
	Parent Kagan Night	Parents will experience and learn about Kagan Structures students’ and teachers use throughout the day to enhance their learning, build rapport, encourage team building and classbuilding.	Date: specific date TBD		X	X		Parents will better understand how Kagan will enhance their children’s learning experiences.
Other:	Family Fun/Spirit Night (Pancakes w/ Parents, Family Game Night)	These events will engage students’ and families in critical thinking and problem solving, strengthen home/school relations, foster positive classroom culture and climate.	At least twice a year, specific dates TBD.		X			Improve critical thinking a problem solving
	7 Habits of Healthy Families Workshops	Parents will learn strategies from 7 Habits of Healthy Families to implement within their own families and in turn be able to provide more stability and a greater family bond which will positively influence student performance	Evenings starting January 2025.	X	X		X	By implementing the 7 Habits of Happy Families, parents will provide a stronger family foundation which will help students be better prepared to learn, get to school on time and be more eager to succeed.

Pasco County Title 1 School Level
Parent and Family Engagement Plan 2024-2025

Learning Lodge Academy

<p>Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.</p>	<p>Parents are provided information through monthly newsletters, grade specific assessment letters, report cards, progress reports, student planners, conferences, in-school staffings, parent information sessions, flyers/notices, and school sponsored events.</p>
<p>How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?</p>	<p>Feedback will be requested as part of the annual parent survey. Attendance data will also be collected.</p>
<p>Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.</p>	<p>A translator will be provided as needed.</p>
<p>What are the barriers for parents to attend workshops/events and how do you overcome these?</p>	<p>Time: Events will be offered at various times and virtually if needed.</p>
<p>How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)</p>	<p>Parent information sessions will be offered in the morning and afternoon/evening when staff is available.</p>
<p>How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?</p>	<p>Our school is ADA compliant. Teachers of ESE may also be available to provide additional support as needed.</p>

**These events should be included on the Data Collection Sheet for School Events.*

Pasco County Title 1 School Level
Parent and Family Engagement Plan 2024-2025

Learning Lodge Academy

7. Utilize strategies to ensure meaningful Communication

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	Communication methods between teachers and parents will include but are not limited to: face-to-face conferences, phone conferences, Seesaw, and student planners. Communication methods between the school and parents will include but not limited to: monthly newsletter, social media (Seesaw, Facebook, school website), School Cues emails, face-to-face conferences, school events (PTO events/meetings, GB meetings, school sponsored events), and phone calls.
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Indicate below if you are choosing to participate in the Scholastic provided PD, or the district micro-PD video option, or a combination of both. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
District Created Micro PD's Sessions	This PD will build the capacity of school staff on ways to work with and engage families effectively, as well as the importance of parent engagement in increasing student achievement.	Workshop	All staff	Aug. 2024 Oct. 15, 2024 Nov. 22, 2024 March 14, 2025

9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
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School Office	Title I Coordinator Ashely Demski Parent Involvement Coordinator Mary Tavo	Governing Board Policies, Student Handbook, Home-School Compact, Pack-a-Sack Program Information, Florida Standards Curriculum/Textbook Resources
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Principal: _____

Date: _____

Drafts of PFEP's are due in Title I Crate by April 15th, 2024.

**Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

**A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*