



Learning Lodge Academy, Inc.  
10534 Little Rd, Port Richey, FL 34654

Governing Board Minutes

August 8, 2023

**Roll-Call and Proof of Quorum:** The following members were present for the meeting: Misty McClain, Alondra Woodall, Cinnemon Weinbauer, Becky Renyer (Assistant Principal), & Kerrie Cuffe (Principal).

**Form of Notification:** Notice was placed on the school website.

**Meeting Called to Order:** Misty McClain called the meeting to order at 5:00 p.m.

**Public Input:** None

**Meeting Minutes:** Minutes were reviewed and motioned for approval, for the August 8, 2023 meeting, by Cinnemon Weinbauer and seconded by Alondra Woodall. All in favor.

**Treasurer's Report:** June Financials were reviewed. "Financials" submitted to the sponsor, District School Board of Pasco County via the Charters.Link digital platform, every month and include, but are not limited to, the following reports: Balance Sheet, Statement of Revenues, Expenses and Fund Balance (aka Quickbooks Profit & Loss Statement), Budget vs. Actual (aka Quickbooks Budget vs. Actual YTD Report), Monthly Check & Deposit Registers, Bank Statements (Southstate Bank), Reconciliation Sheets, and Journal Entries.

**Special Presentation:** None

**Principal's Report:** Ms. Cuffe shared updates for Enrollment by grade level, provided an overview of the Pasco County Schools Annual Review and responses, and highlights of items included in the consent agenda (such as confidential crisis plan; an budget amendments and rationale), new business and older business.

**New Business:** Ms. Cuffe provided information about the Annual Audit.

**Consent Agenda:** A motion to approve the consent agenda including the adoption of the Pasco County Schools Crisis Response Plan, 2023-2024 Budget Amendment #1, Teacher & Administration Evaluation, Active Assailant Election Form, Active Assailant Response Plan (Safety Welfare Policies) Charter School Safety Assurance, FSSAT Certification Statement, Active Assailant Response Board Policy, Parental Rights Bill of Rights was made by Cinnemon Weinbauer and seconded by Alondra Woodall. All in favor.

**Old Business:** Ms. Cuffe shared an update for the Temporary Certificate of Occupancy (TCO)/Certificate of Occupancy Status which requires the final aspect of the project, the landscape design plan, to be fully and completely implemented (irrigation, plants, mulch, sod, etc) which the school, in collaboration with the selected vendor, anticipates to be completed


around September 2023. Once inspected and passed, the staff may move forward with the request for the Certificate of Occupancy.

**Other Business:** None

**Next Meeting:** November 14, 2023

**Meeting Closing: Adjournment:** Motion to adjourn by Misty McClain and seconded by Cinnamon Weinbauer at 6:00 p.m. All in favor.

Approved by the Governing Board on August 29, 2023.



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Misty McClain, Board President/Secretary

August 29, 2023

Date