

# Controlled Open Enrollment Information

**NOTE:** This document is intended to act as a summary of the “Enrollment Policies and Procedures” and “Lottery Process” Policies of Learning Lodge Academy.

Learning Lodge Academy Capacity (as of November 18, 2022)		
K - 60 students	1st - 60 students	2nd - 32 students
3rd - 44 students	4th - 30 students	5th - 28 students
6th - 20 students	7th - 14 students	8th - 12 students

Learning Lodge Academy’s capacity for 2022 - 2023 school year is 300 students. Open enrollment for the school year is now open.

The District School Board of Pasco County and Learning Lodge Academy do not discriminate on the basis of race, color, sex, religion, origin, disability, age, or marital status in its programs, services, activities, and practices.

### **Lottery Policy and Procedure Information:**

\*Learning Lodge Academy accepts applications from any parent for a child in any school district in the state whose child is not subject to a current expulsion or suspension in grades K-8, in accordance with Florida Statutes.

\*The school will accept all applications from eligible students who submit a timely application. **Enrollment applications must be submitted between Tuesday, January 17, 2023 and no later than 4 p.m. on Tuesday, March 21, 2023 will be placed in the next application window and lottery.** Applications should be completed online. Should you not have internet access, please call the school and a staff member can complete an application for you. If an “Information Session” is held, you are welcome to complete an application on-site.

\*Capacity will be calculated in accordance to F.S. 1002.31(2)(b) with the Class Size Amendment as allowable for Charter Schools. For 2022-2023 school year, the Controlled Open Enrollment capacity is based on the number of available seats as class size amendment allows but will not exceed 1 seat per grade level; or, a maximum of 6 seats school-wide.

## Controlled Open Enrollment Information

\*If the number of applications exceeds the capacity of a program, class, grade level, or building, all eligible applicants will have an equal chance of being admitted through a random selection process, **Public Lottery**. Public notice of this session will be posted on our website and in the local newspaper.

\*Priority enrollment will be given to siblings of current students, children of school employees, and founding governing board member children while the school is a CSP Grant Recipient. Enrollment preference will also be provided in accordance with F.S. 1002.31(2)(c) for children of active duty military, children relocated due to foster care placement, children who move due to a court-order, and children residing in the school district.

\*At the Public Lottery, all names will be drawn and logged by grade level as it is drawn and placed on a numerical list, with the first name drawn to be identified as #1.

\*Following the Lottery drawing, parents will be notified by phone, then by email whether they have a seat at Learning Lodge Academy (based on the number of available seats) or placed on the wait list in order of their lottery number. In some cases, an additional lottery must be held while the school is a CSP Grant Recipient.

\*The parents will have three (3) business days to accept their child's seat and five (5) business days to submit a completed registration packet including all required documentation. If the parent does not respond or packets are incomplete, the student will be moved to the bottom of the wait list. If the parent declines, the student will be removed from the wait list.

\*Students on the wait list will be notified of an opening as they become available, unless an additional lottery must be held. Parents will be notified first by phone, then by email. The parents will have two (2) business days to accept the seat and five (5) business days to submit the completed registration packet and all required documentation. In some cases, an additional lottery must be held for students who have been placed on a wait list in accordance with Federal Law governing CSP Grant recipients.

Updated: 08/2022